



## CHAPTER OPERATING EXPECTATIONS OVERVIEW

As outlined in Subdivision 1 of Supreme Law VIII, the following are the Chapter Operating Expectations of every chapter of Pi Kappa Phi Fraternity:

- Chapter size equal to the average IFC chapter size on campus *or* at least 30 members
- Term or cumulative GPA at or above the all-men's average *or* 2.7 or better
- Pre-initiation ceremony as the first associate member activity
- Associate member education program (from Pre-Initiation to Initiation) shall not exceed seven full consecutive academic weeks
- Submission of a chapter-approved associate member education program to the National Headquarters at least seven days prior to every pre-initiation ceremony
- Operate substantially in accordance with the chapter-approved associate member education program, as well as all applicable laws and policies governing the treatment of associate members
- Each associate member receives a current version of *The White Diamond* (2025)
- Maintain a functioning committee system
- Attendance at Supreme Chapter (if applicable)
- Attendance at Pi Kapp College for Chapter Officers
- Attendance at Pi Kapp College: Officer Academy
- Operate without a financial loss and substantially in accordance with the chapter-approved budget created within 30 days of the end of each term
- Operate on a July 1 to June 30 fiscal year
- IRS Form 990 filed each year, with a copy submitted to the National Headquarters on or before October 31 of each year
- A report of the chapter's financial status should be reviewed by a committee
- Timely submission of initiation cards to the National Headquarters
- Each initiate receives a formal initiation as prescribed by the Ritual of Initiation, as well as an appropriate debrief in accordance with the approved associate member education program
- Submission of written risk management procedures to the National Headquarters as updated by the risk management chairman
- Abide by the Pi Kappa Phi Fraternity Risk Management Policy
- Follow the Pi Kappa Phi Fraternity Brand Guidelines
- Active Standards Board consisting of at least five members
- At least one revenue-generating event per year for The Ability Experience<sup>1</sup>

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<sup>1</sup> Compliance in this area is measured annually at the end of the fall semester.

- Average annual Ability Experience fundraising total of at least \$10 per student member

Each year, at the end of the fall and spring semesters (i.e., November and May), the Founders' Report is utilized to assess each chapter's compliance with Chapter Operating Expectations.

Chapters not in compliance with Chapter Operating Expectations are expected to work with their chapter advisor and director of chapter services over the course of the following semester to ensure future compliance. Chapters not in compliance with the same provision of Chapter Operating Expectations for two consecutive semesters may be referred to the National Council for additional action.