



## CHAPTER OPERATING EXPECTATIONS OVERVIEW

As outlined in Subdivision 1 of Supreme Law XIII, the following are the minimum expectations of every chapter of Pi Kappa Phi Fraternity:

- Chapter size equal to the average IFC chapter size on campus OR at least 30 members
- Term or cumulative GPA above the all-men's average OR 2.7 or better
- Pre-initiation ceremony as the first associate member activity.
- Associate member education program (from Pre-Initiation to final exam) no longer than 12 consecutive, calendar weeks
- Submission of a chapter-approved associate member education program to the National Headquarters at least seven (7) days prior to every pre-initiation ceremony
- Operate substantially in accordance with the chapter-approved associate member education program, as well as all applicable laws and policies governing the treatment of associate members
- Each associate member receives a current version of *The White Diamond* (2016)
- Associate Member Education Committee consisting of at least two (2) members
- Functioning committee system
- Attendance at Supreme Chapter (if applicable)
- Attendance at Pi Kapp College for Chapter Officers
- Operate without a financial loss and substantially in accordance with the chapter-approved budget
- Submission of a chapter-approved budget to the National Headquarters within 30 days of the beginning of each term
- IRS Form 990 filed each year with a copy submitted to the National Headquarters<sup>1</sup>
- Timely submission of initiation cards to the National Headquarters
- Each initiate receives a formal initiation as prescribed by the Ritual of Initiation, as well as an appropriate debrief
- Submission of written risk management procedures to the National Headquarters as updated by the Risk Management Chairman
- Active Standards Board consisting of at least five (5) members
- At least one (1) revenue-generating event per year for The Ability Experience<sup>2</sup>
- Average annual Ability Experience fundraising total of at least \$10.00 per student member

Each chapter's compliance with Chapter Operating Expectations is assessed at the end of the fall and spring semesters each year (i.e. December and June) utilizing the information provided by the chapter to the Leadership Consultant and National Headquarters. The National Headquarters then provides each chapter with a Chapter Operating Expectations compliance report.

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<sup>1</sup> Compliance in this area is measured annually based on the semester in which the form is due to the IRS.

<sup>2</sup> Compliance in this area is measured annually at the end of the fall semester.

Chapters not in compliance with Chapter Operating Expectations are expected to work with their Chapter Advisor and Leadership Consultant over the course of the following semester to ensure future compliance. Chapters not in compliance with the same provision of Chapter Operating Expectations for two consecutive semesters are referred to the National Council for additional action.